

# **Additional College Rules – applicable while COVID 19 remains a significant threat**

## **Hygiene**

Pupils must follow previous guidance related to **hand washing and hand sanitising**. There will be regular reminders in Houses, in Dining spaces and in department buildings.

Pupils should follow the rules in their own Houses with regard to **shared facilities**.

Pupils must follow the directions of staff with regard to **cleaning surfaces** in Houses or classrooms, in order to protect themselves and others.

Pupils should follow the now-established protocol of “**Catch it, Bin it, Kill it**” with regard to coughing or sneezing.

If any pupil needs to **spit, he or she should do so in a safe way** (for example into a tissue and then safely dispose of the tissue).

Any potentially harmful behaviour such as **deliberately coughing** on people or surfaces, **or spitting** at people or on surfaces may attract a major sanction.

## **Social Distancing**

Social distancing rules (2m) will apply in various College venues and contexts. Pupils are asked to follow the guidance on signs and given verbally by staff.

## **Face Coverings**

Face coverings will be mandatory in the following places/situations<sup>i</sup>

1. **When entering academic departments and moving along corridors and communal areas to classrooms, face coverings should be worn.**
2. **Classrooms** Face coverings should be worn in classrooms **unless social distancing (2m) can be achieved. The judgment as to whether social distancing can be achieved or not is for the teacher to make, not the pupil** and will be based on the risk assessment for the particular classroom and other factors such as ventilation and number of pupils in the class. Where the wearing of a face covering is not deemed necessary by the teacher, a pupil can still choose to wear a face covering in the classroom. On leaving a lesson, a face covering should be worn until pupils exit the department building. Where wearing a face covering would impact the ability to take part in exercise or strenuous activity they do not need to be worn.
3. **Outside when foot traffic is high. Anytime when queueing to enter or leave a building, or in confined spaces. If you are walking en masse,**

**masks are also advised. When people move into more open areas, face coverings can be removed.**

4. **The V and A café**, when entering/leaving/queueing and when collecting food. They will not be required when eating or drinking at a table (*in the pupil marquee, for example*).
5. **The Dining Hall and Waterloo Hall and marquee**, when entering/leaving/queueing. They will not be required when eating or drinking at a table.
6. **The Library**
7. **The Chapel**
8. **The GWA** for assemblies
9. **Grubbies**
10. **Reception/Security**
11. **Offices** – when entering a space that isn't your normal place of work/study
12. **The Postroom**
13. **College minibuses**
14. **WCHFC** – going to and from the club, moving around the club but not when exercising or using the gym

***Face coverings are required in parts of boarding and day Houses, as stipulated and communicated by the HM of each House. It is likely that these will include areas where social distancing is impossible (such as communal corridors) and when meeting House staff.***

Fabric face coverings will be provided for all staff and for pupils if needed. Supplies of disposable and fabric face coverings will be kept by matrons in Houses and at Security for pupils.

Responsibility for washing reusable face coverings lies with the pupils/staff. Guidance and help to be offered to pupils by matrons/housekeepers. Responsibility for disposal of their own non-reusable face coverings lies with the pupils. Bins will be designated for this purpose.

Pupils should provide their own face coverings of any other appropriate design but can wear College-designed face coverings if they wish. If a pupil is unsure if his/her face covering is appropriate, he/she should consult with their HM. Transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn.

Face visors or shields should not be worn as an alternative to face coverings.

## **Identity Cards/lanyards**

The capability for fingerprint biometrics has been suspended. Instead, pupils will need to wear identity cards on lanyards to access their Houses/other buildings.

Each year group will be given colour-coded lanyards to assist identification of year group bubbles while pupils move around the site. It is mandatory to wear the identity card/lanyard.

## **Illness**

If a pupil develops the symptoms of COVID-19 (high temperature; a new, continuous cough; a loss or change to their sense of taste or smell) they should inform an adult (HM, matron, tutor if in House – or any teacher/member of staff) immediately.

Pupils participating in the Lateral Flow Testing system, must share their results with the College in the testing venue or on receipt of the results at home.

If one member of a household (or year group bubble) becomes symptomatic with or tested positive for COVID then the whole household will isolate.

Failure to do any of the above may result in a major sanction.

## **General**

Any repeated or deliberate behaviour which negatively impacts the smooth running of the College during these difficult times will attract a sanction.

Teachers will impose sanctions for transgressions in the normal way and use their judgment to determine whether a punishment is necessary, as with the regular College Rules.

The sanction applicable depends on the severity of the transgression and whether or not this is repeated and deliberate behaviour. Sanctions are listed in the College Calendar pp 64-65.

CJEH Updated 3.3.21 – These measures will remain in place until at least the end of the Lent Term.

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<sup>i</sup> Some individuals are exempt from wearing face coverings. This applies to those who: cannot put on, wear or remove a face covering because of a physical impairment or disability, illness or mental health difficulties or speak to/provide help to someone who relies on lip reading, clear sound or facial expression to communicate.